

MINUTES

THE BOARD OF COMMISSIONERS OF HALLSDALE POWELL UTILITY DISTRICT MET IN REGULAR SESSION ON MONDAY, JUNE 10, 2024, AT THE DISTRICT OFFICE AT 6:00 P.M. THOSE PRESENT WERE:

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| KEVIN JULIAN | TODD COOK | KELLY BARGER |
| DARREN CARDWELL | SANDRA LIFORD | CODY HUMPHREY |
| SUMMER PRICE | DEREK FREAR | MELISSA ELLIOTT |
| GENE HOLLOWAY | CUSTOMER – 3637 N. FOUNTAINCREST DRIVE | |
| R. LARRY SMITH | CUSTOMER – 3109 TEE LANE | |

THE PREVIOUS MINUTES OF THE MAY 13, 2024, MEETING WERE APPROVED ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL REPORTED TO THE BOARD ON THE GROWTH OF THE DISTRICT IN THE PAST MONTH:

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| WATER METERS SET - MAY 2024: | 72 |
| SEWER INSPECTIONS - MAY 2024: | 43 |
| WATER TREATED - MAY 2024: | 203.5 Million Gallons (6.6 MGD Average) |
| WASTEWATER TREATED - MAY 2024: | 232.8 Million Gallons (7.5 MGD Average) |
| TOTAL RAINFALL - MAY 2024: | 4.2" |

DISCUSSION WAS HELD ON THE LEAK ADJUSTMENT REPORT. THE BOARD APPROVED THE CUSTOMER LEAK ADJUSTMENTS IN THE AMOUNT OF \$207.69 AND CATASTROPHIC LEAKS IN THE AMOUNT OF \$8,410.02 ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. FREAR PRESENTED A REPORT ON THE CMOM PROGRAM (CAPACITY, MANAGEMENT, OPERATIONS AND MAINTENANCE) RELATED TO THE SANITARY SEWER SYSTEM ALONG WITH AN UPDATE ON THE STATUS OF WORK COMPLETED REGARDING THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION (TDEC) CONSENT ORDERS. HE UPDATED THE BOARD ON IMPROVEMENTS THAT HAVE BEEN MADE AS FOLLOWS:

GRAVITY SEWER:

- Replaced 68,218 LF
- Rehabilitated 329,787 LF
- Inspected 3,046,737 LF
- Cleaned 705,801 LF

MANHOLES

- Replaced 258
- Rehabilitated 1,977
- Inspected 12,112

MR. FREAR REPORTED THAT THE DAILY AVERAGE PLANT FLOWS HAVE REDUCED FROM 10 MGD TO 6 MGD SINCE THE REPLACEMENT OF A PORTION OF THE BEAVER CREEK INTERCEPTOR. THE PROJECT TO UPGRADE THE RED HAWK/BRUSHY VALLEY SEWER LIFT STATION WAS COMPLETED IN MAY 2024, AND THE DISTRICT HAS CURRENT PROJECTS THAT WILL HELP TO IMPROVE AREAS WITH CHRONIC OVERFLOWS. THE MANAGEMENT TEAM WILL CONTINUE TO EVALUATE THE SYSTEM AND PRIORITIZE FUTURE SEWER REHAB PROJECTS.

MR. CARDWELL PRESENTED REVISIONS OF THE FOLLOWING HPUD POLICIES FOR ADOPTION BY THE BOARD:

- ACCOUNTS COLLECTION
- ADJUSTMENTS TO BILLS
- LEAK ADJUSTMENTS / METER TESTING
- ADVERTISING
- ALCOHOL & DRUG TESTING
- ALTERNATE PAYMENT METHODS
- ANTI-NEPOTISM
- BAD BILLING & PAYMENT
- DEBT WRITE-OFF
- BILLING & COLLECTING FOR OTHER SERVICES
- CONFLICT OF INTEREST STATEMENT
- CREDIT CARD PAYMENTS
- PURCHASING POLICY

THE BOARD APPROVED THE REVISED POLICIES, EFFECTIVE AUGUST 1, 2024, ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL REMINDED THE BOARD OF THE NEXT REGULAR MEETING SCHEDULED FOR MONDAY, JULY 8, 2024, AT 1:30 P.M.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT APPROXIMATELY 6:17 P.M. ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.



KEVIN JULIAN, CHAIRMAN



TODD COOK, SECRETARY



KELLY BARGER, TREASURER

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