

MINUTES

THE BOARD OF COMMISSIONERS OF HALLSDALE POWELL UTILITY DISTRICT MET IN REGULAR SESSION ON MONDAY, OCTOBER 14, 2024, AT THE DISTRICT OFFICE AT 1:30 P.M. THOSE PRESENT WERE:

KEVIN JULIAN	TODD COOK	KELLY BARGER
JOHN VALLIANT, JR	DARREN CARDWELL	SANDRA LIFORD
CODY HUMPHREY	SUMMER PRICE	NICK JACKSON
MELISSA ELLIOTT	LUKE JULIAN	
ROBERT CAMPBELL	ROBERT G. CAMPBELL & ASSOCIATES	
RYAN BLAKE	W. K. DICKSON CO., INC.	
J. R. CATES	MITCHELL, EMERT & HILL, P.C.	
R. LARRY SMITH	CUSTOMER – 3109 TEE LANE	

THE PREVIOUS MINUTES OF THE SEPTEMBER 16, 2024 MEETING WERE APPROVED ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL REPORTED TO THE BOARD ON THE GROWTH OF THE DISTRICT IN THE PAST MONTH:

WATER METERS SET - SEPTEMBER 2024:	38
SEWER INSPECTIONS - SEPTEMBER 2024:	25
WATER TREATED - SEPTEMBER 2024:	220.4 Million Gallons (7.3 MGD Average)
WASTEWATER TREATED - SEPTEMBER 2024:	156.6 Million Gallons (5.2 MGD Average)
TOTAL RAINFALL - SEPTEMBER 2024:	3.4"

DISCUSSION WAS HELD ON THE LEAK ADJUSTMENT REPORT. THE BOARD APPROVED THE CUSTOMER LEAK ADJUSTMENTS IN THE AMOUNT OF \$5,131.27 AND CATASTROPHIC LEAKS IN THE AMOUNT OF \$2,901.54 ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL UPDATED THE BOARD ON THE PROGRESS OF THE FOLLOWING WATER AND SEWER SYSTEM PROJECTS:

A PAY REQUEST WAS PRESENTED UPON RECOMMENDATION BY W. K. DICKSON, INC. FOR THE FOLLOWING PROJECT:

- Morgan Contracting, Inc  
Mynatt Rd / Rifle Range Rd Sewer Rehab  
Pay Request # 6 \$346,549.95

A PAY REQUEST WAS PRESENTED UPON RECOMMENDATION BY ROBERT G. CAMPBELL & ASSOCIATES FOR THE FOLLOWING PROJECT:

- Horizon Underground, LLC  
Water System Improvements Projects B, W & Y  
Norman Rd, Clinton Hwy, Old Clinton Hwy, Strolling Ln, Shepard Ln, Stanley Rd, Causby Rd & Wells Rd  
Pay Request # 3 \$540,869.20

THE BOARD APPROVED THE PAY REQUESTS UPON RECOMMENDATION OF THE CONSULTING ENGINEERS ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

DISCUSSION WAS HELD ON THE RECENT BID OPENING FOR THE MELTON HILL WATER TREATMENT PLANT SEDIMENTATION IMPROVEMENTS. THE PROJECT WILL BE FUNDED BY AN ARP (AMERICAN RESCUE PLAN) GRANT AND IS CONTINGENT UPON FINAL APPROVAL FROM KNOX COUNTY. AS RECOMMENDED BY THE CONSULTING ENGINEER, FOX P.E., THE PROJECT WAS AWARDED TO THE LOW BIDDER: DESIGN AND CONSTRUCTION SERVICES, INC., FOR THE AMOUNT OF \$1,152,197.00 ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. MOTION PASSED UNANIMOUSLY.

MR. CARDWELL DISCUSSED THE INTENTION TO FILE AN APPLICATION FOR FINANCIAL ASSISTANCE WITH RURAL DEVELOPMENT AGENCY FOR IMPROVEMENTS TO THE BEAVER CREEK SEWER INTERCEPTOR NEAR THE DIXON SPRINGS AREA OF THE DISTRICT. DISCUSSION INCLUDED THE SCOPE AND COST OF THE PROJECT, AND THE IMPACT THE PROJECT WOULD HAVE ON THE DISTRICT'S INFRASTRUCTURE.

MR. J. R. CATES OF MITCHELL EMERT & HILL, P.C., PRESENTED INFORMATION REGARDING THE DISTRICT'S ANNUAL AUDIT FOR FISCAL YEAR ENDING MARCH 31, 2024, TO THE BOARD OF COMMISSIONERS. MR. CATES REPORTED THIS TO BE A CLEAN AUDIT WITH NO FINDINGS OR RECOMMENDATIONS. COPIES OF THE AUDIT WERE DISTRIBUTED TO THE BOARD MEMBERS AND LEGAL COUNSEL, AND THE REPORT HAS BEEN FILED ONLINE WITH THE STATE COMPTROLLER'S OFFICE.

MR. CARDWELL PRESENTED A LIST OF EQUIPMENT AND VEHICLES TO BE DECLARED SURPLUS. THE BOARD APPROVED THE SURPLUS VEHICLES AND EQUIPMENT AND AUTHORIZED THE GENERAL MANAGER TO DISPOSE OF THE VEHICLES AND EQUIPMENT, IN ACCORDANCE WITH HPUD REGULATIONS, ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL PRESENTED REVISIONS OF THE FOLLOWING HPUD POLICIES FOR ADOPTION BY THE BOARD:

- PUBLIC RECORDS ACCESS
- RECORD RETENTION
- REIMBURSEMENT OF TRAVEL EXPENSE
- RETURNED CHECK/DRAFT
- SCHEDULE OF RATES AND CHARGES
- SERVICE TO NON-OWNER OCCUPIED PROPERTY
- SMOKING
- SPECIAL DEPOSIT
- SUBDIVISIONS AND DEVELOPERS
- SURPLUS PROPERTY DISPOSAL

THE BOARD APPROVED THE REVISED POLICIES, EFFECTIVE NOVEMBER 1, 2024, ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL REMINDED THE BOARD OF THE NEXT REGULAR MEETING SCHEDULED FOR MONDAY, NOVEMBER 11, 2024, AT 1:30 P.M.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT APPROXIMATELY 1:52 P.M. ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.




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KEVIN JULIAN, CHAIRMAN



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TODD COOK, SECRETARY



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KELLY BARGER, TREASURER

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