

MINUTES

THE BOARD OF COMMISSIONERS OF HALLSDALE POWELL UTILITY DISTRICT MET IN REGULAR SESSION ON MONDAY, DECEMBER 9, 2024, AT THE DISTRICT OFFICE AT 1:30 P.M. THOSE PRESENT WERE:

KEVIN JULIAN	TODD COOK	KELLY BARGER
JOHN VALLIANT, JR	DARREN CARDWELL	SANDY LIFORD
CODY HUMPHREY	LUKE JULIAN	
ROBERT CAMPBELL	ROBERT G. CAMPBELL & ASSOCIATES	
R. LARRY SMITH	CUSTOMER – 3109 TEE LANE	

THE PREVIOUS MINUTES OF THE NOVEMBER 11, 2024 MEETING WERE APPROVED ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL REPORTED TO THE BOARD ON THE GROWTH OF THE DISTRICT IN THE PAST MONTH:

WATER METERS SET - NOVEMBER 2024:	37
SEWER INSPECTIONS - NOVEMBER 2024:	53
WATER TREATED - NOVEMBER 2024:	193.5 Million Gallons (6.5 MGD Average)
WASTEWATER TREATED - NOVEMBER 2024:	145.8 Million Gallons (4.9 MGD Average)
TOTAL RAINFALL - NOVEMBER 2024:	2.5"

DISCUSSION WAS HELD ON THE LEAK ADJUSTMENT REPORT. THE BOARD APPROVED THE CUSTOMER LEAK ADJUSTMENTS IN THE AMOUNT OF \$1,395.53 AND CATASTROPHIC LEAKS IN THE AMOUNT OF \$515.37 ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL UPDATED THE BOARD ON THE PROGRESS OF THE FOLLOWING WATER AND SEWER SYSTEM PROJECTS:

A PAY REQUEST WAS PRESENTED UPON RECOMMENDATION BY W. K. DICKSON, INC. FOR THE FOLLOWING PROJECT:

- Morgan Contracting, Inc  
Mynatt Rd / Rifle Range Rd Sewer Rehab  
Pay Request # 8 \$533,923.49

A PAY REQUEST WAS PRESENTED UPON RECOMMENDATION BY ROBERT G. CAMPBELL & ASSOCIATES FOR THE FOLLOWING PROJECT:

- Horizon Underground, LLC  
Water System Improvements Projects B, W & Y  
Norman Rd, Clinton Hwy, Old Clinton Hwy, Strolling Ln, Shepard Ln, Stanley Rd, Causby Rd & Wells Rd  
Pay Request # 5 \$810,238.57

THE BOARD APPROVED THE PAY REQUESTS UPON RECOMMENDATION OF THE CONSULTING ENGINEERS ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.

DISCUSSION WAS HELD ON THE BOARD MEETING SCHEDULE FOR 2025. THE BOARD APPROVED THE SCHEDULE FOR THE SECOND MONDAY OF EACH MONTH, EXCEPT FOR THE FOLLOWING CHANGE, ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY:

June Meeting:                      Changed to Monday, June 2, 2025 @ 6:00 p.m.

THE SCHEDULE WILL BE PUBLISHED IN THE KNOXVILLE NEWS SENTINEL AND WILL ALSO BE LISTED ON HPUD'S WEBSITE.

MR. CARDWELL DISCUSSED A PROPOSED CHANGE IN THE DISTRICT'S CREDIT CARD FEES. THE CURRENT PROCESS FOR TAKING A CREDIT CARD PAYMENT WAS CREATED BY HPUD'S INFORMATION TECHNOLOGIES STAFF. CHANGES WILL BE MADE TO USE THE CREDIT CARD PAYMENT PROCESS WITHIN THE CUSTOMER ACCOUNTS & BILLING SOFTWARE, WHICH IS WITH CUSI (CONTINENTAL UTILITY SOLUTIONS INC). THE FEE FOR USING A CREDIT CARD WILL CONTINUE TO BE A FLAT FEE.

MR. CARDWELL REMINDED THE BOARD OF THE NEXT REGULAR MEETING SCHEDULED FOR MONDAY, JANUARY 13, 2025, AT 1:30 P.M.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT APPROXIMATELY 2:05 P.M. ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

  
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KEVIN JULIAN, CHAIRMAN

  
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TODD COOK, SECRETARY

  
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KELLY BARGER, TREASURER

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