

HOW TO CREATE A PORTAL ACCOUNT



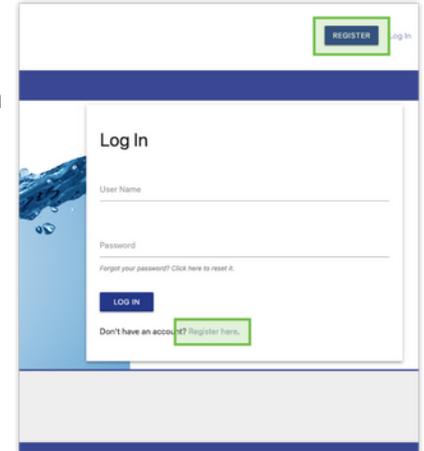
Navigating to the New Portal

To begin creating your account, visit hpud.epayub.com or scan the QR code. Once you get to the new payment portal, click one of the two register buttons.

Account Lookup

After clicking "Register," you will be prompted to look up your account— all you need is:

- **Your account number**
- **Your phone number** OR the **last four of your SSN.**



Verifying your Account

After clicking "SEARCH," it will ask you to verify your account. Review the address shown and verify that it is your correct address. If it is, click "YES, THIS IS MY ACCOUNT."

Create User

Once you have verified your account, you will be asked to input your contact information. Once you have completed each field, click "REGISTER" to finish creating your account.

SAVE TIME. SKIP THE LINE. PAY ONLINE.

- 🕒 VIEW USAGE & PAYMENT HISTORY
- 💳 SET UP RECURRING PAYMENTS
- 📄 SIGN UP FOR PAPERLESS BILLING
- 🔔 RECEIVE EMERGENCY NOTIFICATIONS
- 📱 SAVE TIME, PAY ONLINE



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