

## MINUTES

THE BOARD OF COMMISSIONERS OF HALLSDALE POWELL UTILITY DISTRICT MET IN REGULAR SESSION ON MONDAY, NOVEMBER 10, 2025, AT THE DISTRICT OFFICE AT 1:30 P.M. THOSE RRESENT WERE:

KEVIN JULIAN  
DARREN CARDWELL  
MELISSA ELLIOTT

TODD COOK  
CODY HUMPHREY  
NICK JACKSON

KELLY BARGER  
SUMMER PRICE  
TIFFANY MCCLAFLIN

ROBERT CAMPBELL  
J. R. CATES  
JANINE ROSENER

RGC & ASSOCIATES  
MITCHELL, HILL & EMERT, P.C.  
CUSTOMER: 4521 PEACE BELL AVE.

THE PREVIOUS MINUTES OF THE OCTOBER 14, 2025, MEETING WERE APPROVED ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL REPORTED TO THE BOARD ON THE GROWTH OF THE DISTRICT IN THE PAST MONTH:

WATER METERS SET IN OCTOBER 2025:	45
SEWER INSPECTIONS IN OCTOBER 2025:	46

WATER TREATED IN OCTOBER 2025:	216.4 Million Gallons (7.0 MGD Average)
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WASTEWATER TREATED IN OCTOBER 2025:	152.6 Million Gallons (4.9 MGD Average)
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TOTAL RAINFALL IN OCTOBER 2025:	4.85"
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DISCUSSION WAS HELD ON THE LEAK ADJUSTMENT REPORT FOR OCTOBER 2025. THE BOARD APPROVED THE CUSTOMER LEAK ADJUSTMENTS IN THE AMOUNT OF \$2,483.89 AND CATASTROPHIC LEAKS IN THE AMOUNT OF \$2,879.17, ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL UPDATED THE BOARD ON THE PROGRESS OF THE FOLLOWING CAPITAL IMPROVEMENT PROJECTS.

PAY REQUESTS WERE PRESENTED UPON RECOMMENDATION BY FOX, PE FOR THE FOLLOWING PROJECTS:

- Morgan Contracting, Inc  
Melton Hill WTP Raw Water Intake Improvements  
Pay Request #10 \$184,957.17
- Design & Construction Services, Inc.  
Melton Hill WTP Sedimentation Improvements  
Pay Request #4 \$82,625.30

THE BOARD APPROVED THE PAY REQUESTS, UPON RECOMMENDATION BY THE CONSULTING ENGINEER, ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.

MR. J. R. CATES OF MITCHELL EMERT & HILL, P.C. PRESENTED INFORMATION REGARDING THE DISTRICT'S ANNUAL AUDIT FOR FISCAL YEAR ENDING MARCH 31, 2025, TO THE BOARD OF COMMISSIONERS. MR. CATES REPORTED THIS TO BE A CLEAN AUDIT WITH NO FINDINGS OR RECOMMENDATIONS. HE STATED THERE WAS ADDITIONAL REQUIRED TESTING FOR THIS FISCAL YEAR DUE TO AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS, AND THERE WERE NO FINDINGS. COPIES OF THE AUDIT WERE DISTRIBUTED TO THE BOARD MEMBERS. MR. CARDWELL STATED THE REPORT HAS BEEN FILED ONLINE WITH THE STATE OF TENNESSEE COMPTROLLER'S OFFICE & ALSO WILL BE POSTED ON HPUD'S WEBSITE.

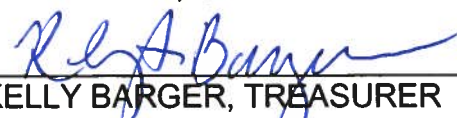
MR. COOK NOTIFIED THE OTHER BOARD MEMBERS AND MANAGEMENT OF THE RETIREMENT OF HPUD LEGAL COUNSEL, JOHN VALLIANT, JR. AT THE OCTOBER 14, 2025 MEETING, MR. COOK REQUESTED THERE BE AN EXECUTIVE SESSION OF THE BOARD, FOLLOWING THE NOVEMBER 2025 MEETING, TO DISCUSS LEGAL MATTERS. HE SAID AN EXECUTIVE SESSION WAS NOT NECESSARY THIS MONTH, HOWEVER, THE BOARD WOULD NEED TO SEEK NEW LEGAL COUNSEL BY ISSUING A REQUEST FOR PROPOSAL (RFP). MR. CARDWELL STATED THAT MS. SANDY LIFORD HAS PREPARED A PRELIMINARY RFP.

MR. CARDWELL REMINDED THE BOARD OF THE NEXT REGULAR MEETING SCHEDULED FOR MONDAY, DECEMBER 8, 2025, AT 1:30 P.M.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT APPROXIMATELY 1:49 P.M. ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

  
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KEVIN JULIAN, CHAIRMAN

  
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TODD COOK, SECRETARY

  
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KELLY BARGER, TREASURER

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